

**First Unitarian Church
Minutes
Board of Directors Meeting
6:30 PM, Feb. 16, 2010**

Members Present: Geri Knoebel, Tom Stafford, Ken Callahan, Erika Johnson-Jimenez, Joyce Kaser, Erica Kerns, June LeCrone, Dawn Lunt, William Slakey, Tom Wofford, Rob Leland
Visitors: Rick Kennedy, Paul and Mike Mattioli from Consolidated Solar Technologies

Consent agenda: The Board approved the following (Kerns moved, Slakey seconded): Minutes January 10, 2010 and January 19, 2010 with corrections; Treasurer’s Report; Appointments – George Bakula and Gwen Sawyer, co-chairs, Stewardship Committee; John Ellig, chair, Finance Committee; Steve Phillips, chair, Healthy Community Team. Lunt moved to approve, Kaser seconded, approved, none opposed.

New Business

Major Discussion Points	Action Items	Next Steps
<p>Discussed having note-takers assist the secretary, all agreed</p> <p>Treasurer’s Report: While we had expected January to be a tough month, our income exceeded budget by \$5717.</p> <p>We had originally decided to hold payments to UUA and MDD until May when we could better understand our financial situation. However, because this month was financially positive, Tom proposed that we send monthly checks this month to UUA and MDD</p> <p>Ron presented amended proposed budget, restoring cuts to 3rd service staff, though with some shortfall to Asst. Music Director</p>	<p>Erika J-J will take notes during meetings, Bill will continue as Secretary</p>	<p>Revisit budget and reevaluate in May</p> <p>Review Asst. Music Director salary in May</p>
<p>Carmen’s Ordination: Emerson Ordination Process outline presented by Emerson</p>		
<p>2010 Board Goals: Knoebel</p> <p>Clarification regarding Program Team role with the plan for the Program Team to provide more program evaluation</p>	<p>Stafford moved to adopt goals, Leland seconded, approved, none opposed</p>	

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<p>By-Laws Task Force Report: Hersom Text was compiled by Bob Gutchen, Board thanks him for his work.</p> <p>Discussed editing of the by-laws</p> <p>Annual audit changed to internal audit every three years, discussion was raised as to whether this is a board policy or a by-law, decision was made to leave by-laws as edited</p>	<p>June moved to approve, seconded, approved, none opposed</p>	
<p>Report from Second Minister Task Force: Knoebel</p>	<p>Stafford moved to appoint James Gilson, Tommi Campbell, Ken seconded, approved, none opposed</p>	
<p>Solar Energy Task Force: Callahan</p> <p>Paul and Mike Mattioli from Consolidated Solar Technologies presented ideas to replace 36% of our energy consumption by placing solar panels on the Sanctuary building.</p> <ul style="list-style-type: none"> • As a non-profit, church cannot take advantage of tax incentives. • In such cases, their company allows a Power Purchase Agreement, which arranges for a third party to own the equipment for a period of seven years and sell the power back to the non-profit. At that time, the owners could choose to donate the equipment to the church or it could be bought for a nominal fee. • Initial investment of 124,000. With tax credits, the investment is 87,000. • Our average cost for energy is 7.94 cents. In this plan, a \$12 to \$15,000 savings per year in energy costs. • After the initial period of depreciation, the savings increase. • Would need a tax attorney to draw up the contract. • Federal investment tax credit of 30% and state tax credit of 10% of investment. Can be carried forward for five years. • Accelerated depreciation – another tax credit spread over 5-7 years. Calculated on the net of the system. • Income stream because the church is paying you 		<p>Solar Energy Task Force will obtain a prospectus and explore potential investors.</p> <p>Task Force will pass on this information to the Board by the next Board meeting for decision.</p> <p>Decision needs to be made by early May if we are to move forward under the current plan.</p>

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<p>for the electricity and because PNM pays 15 cents per kilowatt hour of energy produced for the next 20 years. Expected rate of return would be 7.44% over 20 years in an average model. Most of this gain occurs in the first five years.</p> <ul style="list-style-type: none"> • This model is being used elsewhere in the country but is still being considered by the legislature (SB138). • Manufacturer warranty for 25 years for equipment and labor warranty for 10 years. System is monitored by camera and remote diagnostics. 		
<p>President's Report: Knoebel</p>	<p>Senior Minister as Head of Staff</p> <p>Postpone next Board meeting to March 23rd -agreed upon</p> <p>Postpone Congregational Meeting until April 11th at 2:15 -originally scheduled for March 7th, but now need is not as urgent</p> <p>Board representative on Standing Committees approved</p>	
<p>Core Staff Report : Robinson</p>		

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<p>Executive Session regarding personnel issue Began 8:32 Ended 8:40</p>		
<p>Board accepted letter of resignation from Ron Hersom effective April 30th.</p> <p>The Board would like to wish Ron well and thank him for his years of service.</p>	<p>Motion to grant his request of one month of salary (through the end of May) and pay health care benefits through the earlier of August 31st or when he receives coverage from another organization. Moved by Lunt, seconded by Kerns, approved, none opposed.</p>	
<p>Robinson proposed plan for ministerial coverage in Hersom's absence.</p>	<p>Move to approve the expenditure of \$4000 to provide ministerial coverage through the transition period. Moved by Tom W, seconded by Callahan, approved, none opposed.</p>	
<p>Meeting adjourned at 8:47pm.</p>		