

**First Unitarian Church
Board of Directors Meeting Minutes
6:30 PM in Social Hall
January 18, 2011**

Members Present: Erika Johnson-Jimenez, Rob Leland, Ken Callahan, Dawn Lunt, Tom Stafford, William Slakey, Geri Knoebel, June LeCrone, Tom Wofford, Joyce Kaser, Erica Kerns

Members Absent: none

Member Ex-Officio: Angela Herrera

Visitor: Jane Hendley, Nancy Kilpatrick, Linda Skye, Rick Kennedy, Micah Boutiller

Major Discussion Points	Action Items	Next Steps
<p>Chalice Lighting: LeCrone</p> <p>Consent Agenda</p> <ul style="list-style-type: none"> • December 14, 2010 Board minutes: Johnson-Jimenez • Treasurer's Report: Stafford <ul style="list-style-type: none"> ○ December, 2010 Finance Report ○ Stafford summarized his report to the congregation for the Annual Meeting ○ PNM Quicksaver Program: Ruth got a second bid, which indicated that replacing bulbs and fixtures would not save the church any money. A third bid will be solicited. • Knoebel thanks Stafford for his hard work as both Treasurer and Finance Committee Chair this past year 	<p>Motion to approve consent agenda. Lunt moved, LeCrone seconded, all approved.</p>	
<p>New Business:</p> <ul style="list-style-type: none"> • Angela Herrera shall be noted as Assistant Minister and Acting Head of Staff during Robinson's absence. • 2011 Proposed Budget (final): Stafford <ul style="list-style-type: none"> ○ \$4,000 was placed in a Contingency Fund, allowing the flexibility to manage budget variances or can go into the reserves at the end of the fiscal year. ○ Other than this line item, this budget is just as approved by the Board in our last meeting. ○ Operating Reserve is approximately \$13,000 at this time. 	<p>Motion to approve 2011 budget as amended to present to the congregation with a total budget of \$710,186. Kerns moved, Wofford seconded, all approved.</p>	

<ul style="list-style-type: none"> ○ For the coming year, we have budgeted 66% of Fair Share for MDD and 60% for UUA. Last year, we paid only 20% of Fair Share. ● Appointments: <ul style="list-style-type: none"> ○ Membership Committee: Tom Behnfield, chair ○ Finance Committee: Paul Shank, chair ○ Personnel Committee: Joyce Kaser ● LaPuerta Contract: Knoebel <ul style="list-style-type: none"> ○ Meeting set for 1/24/11 to review the lease. Discussing a 3% increase in rental, better delineating Right of Occupancy, and that we have flexibility in the contract to allow for construction should we be successful with the Capital Campaign. The La Puerta Board has been advised of the Master Building Plan. ● Getting Set for Capital Campaign <ul style="list-style-type: none"> Update: Herrera <ul style="list-style-type: none"> ○ Herrera has been working with Barry Finkelstein and the Building Planning Task Force II. ○ George and Gwen need more leadership for the Stewardship Committee and Capital Campaign. ● Building Planning Task Force 2 <ul style="list-style-type: none"> Presentation : Kilpatrick <ul style="list-style-type: none"> ○ In February, the Special Congregational Meeting will discuss the feasibility study and the proposed Capital Campaign. ○ Summarized their plans for disseminating information to the congregation. <ul style="list-style-type: none"> ▪ Kennedy and Boutiller have begun a blog to provide a discussion forum for the congregation. There will also be town hall meetings, presentations to small groups, and other methods of educating the congregation about the plans. ▪ Kennedy offered a draft of the presentation for the Annual 	<p>Motion to approve Tom Behnfield as chair of the Membership Committee. Stafford moved, Slakey seconded, all approved.</p> <p>Motion to approve Paul Shank as Chair of the Finance Committee. Stafford moved, LeCrone seconded, all approved.</p> <p>Motion to approve Joyce Kaser as Chair of Personnel Committee. Lunt moved, Kerns seconded, all approved.</p> <p>Motion to approve suggested changes to the La Puerta Contract. Stafford moved, Lunt seconded, all approved.</p>	
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<p>IMPORTANT DATES</p> <ul style="list-style-type: none"> ❖ January 23, 2011 @ 2:30 PM: Congregation Annual Meeting ❖ February 15, 2011: Board Meeting ❖ February 25-26, 2011: Board Retreat ❖ February 27, 2011: Special Congregational Meeting regarding Capital Campaign ❖ March 7 to 13, 2011 (tentative dates): Barry Finkelstein to conduct feasibility study ❖ March 17 -20, 2011: UUA Large Congregation Conference in Minneapolis, MN 		