

**First Unitarian Church
Board of Directors
5:30 PM to 6:30 PM; 8:00 – 8:30 am
May 23, 2010**

Members Present: Geri Knoebel, Tom Stafford, Ken Callahan, Erika Johnson-Jimenez, Joyce Kaser, Erica Kerns, June LeCrone, Dawn Lunt, Tom Wofford, William Slakey, Rob Leland

Members Absent: none

Visitors: none during meeting, Angela and Carlos Herrera joined for dinner and left when the Board meeting resumed.

Major Discussion Points	Action Items	Next Steps
<p>Chalice Lighting: Erica Kerns</p> <p>Consent Agenda (5:30 PM)</p> <ul style="list-style-type: none"> • Minutes April 27, 2010 Board minutes: Johnson-Jimenez • Treasurer’s Report: Stafford <ul style="list-style-type: none"> ○ Knoebel noted we are short on non-pledge income. It is not known whether it is too early to be concerned about this fact. Also, our pledge income is higher than expected. ○ Robinson raised the fact that we don’t often approach individuals / families that do not pledge but do contribute financially about pledging. She suggested that we explore ways to approach those individuals. Stafford suggested that we ask the Stewardship Committee to follow up with these individuals. Kerns noted that the current Stewardship Committee may not be able to do more than they are already doing. Knoebel asked Stafford to provide more data about this group of non-pledge givers. Lunt noted that the Stewardship Committee is doing an excellent job of planning ahead. ○ Looking toward the future, Stafford stated the Finance Committee is going to be drafting a budget for 2010-2013. 	<p>Motion to approve consent agenda. LeCrone moved, Kaser seconded, all agreed.</p>	<p>Stafford will provide more data at the next Board meeting regarding the group of individuals / families who are financially contributing to the Church but not pledging.</p>
<p>New Business</p> <ul style="list-style-type: none"> • Solar Energy Task Force Report: Callahan <ul style="list-style-type: none"> ○ Sun Power sent a draft of a contract with a bank that will be doing the financing, though it did not contain specific figures. ○ Another company also expressed interest in working with us on the solar project and may submit a proposal. • Internal Audit Task Force: Knoebel <ul style="list-style-type: none"> ○ LeCrone and Leland will serve on this task force and will provide a report at next meeting. • President’s Report: Knoebel <ul style="list-style-type: none"> ○ Endowment Committee is meeting and generating ideas. ○ Knoebel will be spending time with the 		<p>Internal Audit Task Force will meet and formulate their recommendations.</p>

<p>standing committees and has developed materials she will share with each. She would like better ways for each committee to communicate with the Board. Several committees need more members.</p> <ul style="list-style-type: none"> • Kerns will be drafting a letter requesting volunteers for Visiting Stewards. Knoebel noted that Stewardship Committee has been quite forward-thinking. • Core Staff Report: Robinson <ul style="list-style-type: none"> ○ La Puerta contract signed with a 3% increase. ○ There is a group in Ruidoso (approx. 40 individuals) interested in one day becoming a branch. Robinson is providing resources for them. ○ Found that there are no members of the Forum Committee and there does not appear to be formal leadership for this program. ○ Ruth Starr will be providing information to the Board regarding staff insurance policies / plans. ○ Campus Ministry has not been successful in recruiting an on-campus volunteer to provide leadership. Discussed ideas for keeping this program a priority. ○ Discussed potential staffing needs for the future. • Board Process <ul style="list-style-type: none"> ○ Shared Understandings presented by Knoebel and discussed. 	<p>Leland moved to adopt the set of Shared Understandings presented by Knoebel. Callahan seconded, all agreed.</p>	<p>Leland will be assisting with this task.</p>
<p>Post Dinner Board Meeting (8:00 PM)</p> <ul style="list-style-type: none"> • Vote on Assistant Minister Recommendation 	<p>Motion to enthusiastically recommend to Christine to hire Angela Herrera as Second Minister with the Letter of Agreement previously reviewed. Callahan moved, Lunt seconded, all agreed.</p>	