

Renting Church Facilities

First Unitarian Church of Albuquerque

3701 Carlisle Blvd. NE
 Albuquerque, NM 87110
 Phone: 505-884-1801
 Fax: 505-884-6425
 Email: firstunitarian@uuabq.org



Arnold Room

Reserving a Room

Contact Trish Colombo, the church administrator, to reserve a room. Call her at 884-1801, Monday through Thursday from 9:00-4:00, or email her at admin@uuabq.org.

Facility Capacities

Room	Capacity
Sanctuary <i>Weddings, ceremonies, large meetings</i>	250 <i>(the chairs cannot be moved)</i>
Social Hall <i>Receptions, baby showers, large meetings (tables and chairs available)</i>	80 50' x 30' <i>(plus kitchen)</i> Seats 60 people at large round tables
Wesson Room <i>Small meeting room</i>	25
Arnold Room <i>Small meeting room</i>	25

Room Rental Fees

Room	Fee
Sanctuary	\$100/hour
Social Hall	\$50/hour
Wesson Room	\$30/hour
Arnold Room	\$30/hour

Room Rental Fees for a Ceremony in the Sanctuary

Ceremony	Fee
Wedding services	\$250 <i>(includes rehearsal time)</i>
Memorial services	\$200

Providing Ceremony Services

For an additional fee, a Unitarian minister can perform wedding, union, or vow renewal ceremonies for nonmembers.

Ceremony Fee

The fee for a wedding, union, or vow renewal ceremony is \$400.

Services Included

The ceremony fee includes:

- Two preparatory sessions with the minister
- Service planning
- License preparation

Services Not Included

The ceremony fee does not include:

- The room rental fee for the Sanctuary (*see above for room rental costs*)
- Rehearsals with the minister (these may be available for an additional \$150)

Renting Additional Services

Service	Fee
Sound equipment/personnel	\$150
TV/VCR use	\$35
Audio/video, Social Hall only	\$50
Industrial coffee pots	\$25
Portable lectern/microphone	\$25
Janitorial service, if available	\$10/hour

Piano

The Sanctuary piano is available for use by special arrangement only. The piano is kept tuned. The church may consider a request for additional tuning by our tuner only.