

**First Unitarian Church
Board of Directors Meeting
6:30 PM in Social Hall
19 April 2011**

Members Present: Rob Leland, Geri Knoebel, June LeCrone, Tom Wofford (acting as note-taker), Jane Hendley, Nancy Kilpatrick, John Kwait, Anne Marie Silva, Erika Johnson-Jimenez, Kelly Street

Members Absent: Alice Demi

Member Ex-Officio: Angela Herrera

Guests: Ken Callahan of Solar Energy Task Force, Laura Hall of La Puerta de los Ninos

| Major Discussion Points | Action Items |
|--|---|
| <p>6:30 pm Chalice lighting and reading: Kilpatrick</p> <p>I. Consent agenda</p> <p>A. March 2011 Minutes: Johnson-Jimenez B. Treasurer's report on March finances: Knoebel C. Core staff report: Herrera D. President's report: Leland</p> <p>II. New business</p> <p>A. Update on the Solar Panels: Callahan</p> <p style="padding-left: 20px;">i. CST send a new lease agreement that has now been updated.</p> <p style="padding-left: 20px;">ii. The new agreement states that we will now have solar panels on the roofs of all church buildings that will cover 80% of our energy needs. The lease will be good for 20 years.</p> <p style="padding-left: 20px;">iii. CST has agreed to maintain and clean the solar panels.</p> <p style="padding-left: 20px;">iv. The Board thanks Ken Callahan and the Solar Energy Task Force for their work.</p> <p>B. Board goal statements: Leland</p> <p style="padding-left: 20px;">i. Discussion: it is unclear which goals are Board goals and which are ministerial goals. Do we need policy to address goal-setting as a board and as a congregation?</p> <p style="padding-left: 20px;">ii. Discussion: what is meant by Fair Share to UUA and MDD and how / why it is important to our congregation.</p> <p style="padding-left: 20px;">iii. Further discussion on this issue tabled until Robinson's return. Board will also elicit input from committee chairs. All agreed to the goals under the heading Our Board.</p> <p>C. La Puerta lease consideration: Herrera</p> <p style="padding-left: 20px;">i. We are past the deadline for signing the lease.</p> <p style="padding-left: 20px;">ii. Hall explained some concerns about some wording in the lease. She stated there is some vague language about the size of the proposed playground or to where the play structure will be moved. Hall stated there are no timelines</p> | <p>Motion to accept consent agenda by Hendley, seconded, all approved.</p> <p>Motion: The Board concurs with the wording of the amended Master Lease Agreement with CST and will review the amended contract prior to signing. Street moved, seconded, all in favor, none opposed.</p> <p>Action: Street will review the lease agreement before we sign the final version.</p> <p>Kilpatrick moved that we adopt the first three bullets of the goals under the heading Our Board (see below), seconded, all in favor, none opposed.</p> <p>Herrera and Knoebel will write a Messenger article about Fair Share to better educate members.</p> <p>Board will elicit input on goals from committee chairs.</p> |

in the lease either.

- iii. Discussed the possibility of communicating the Master Site Plan to the La Puerta Board when it is approved by the City of Albuquerque to give La Puerta maximum lead time to move the large play structure.

D. Master building plan actions: Kilpatrick and Leland

- i. Feasibility study update: debriefing by Barry Finkelstein is scheduled for 5/31/11.
- ii. Design Charrette volunteers: will be conducted by the consulted hired by the architect to help us through the design project. LeCrone and Wofford volunteered to participate.
- iii. Report from Design and Construction Team: they are working with the architect, meeting twice monthly, to work on the vision for the new sanctuary and plans for LEED certification.

- iv. Steve Phillips needs to be approved as committee member.

E. Joint meetings with DCT, Stewardship, and Board:

Leland

- i. Discussed having quarterly joint meetings.

F. Town Hall meeting with Congregation: Leland

- i. Discussed holding these meetings twice a year to improve communication with the Board, perhaps during 2nd service in a Forum format.
- ii. Also discussed what we can do about our Messenger article from the Board. Decided to postpone article because the deadline to submit an article is tomorrow.
- iii. Discussed potential dates for Forum Town Hall. This will be discussed further by email.

G. Motion regarding signers on financial accounts.

III. Future agenda items

- Long range strategic plan
- Budget making policy
- Personnel policy review
- Bylaw change for 2012 annual mtg. re signature authority

IV. Important dates

- A. April 21, 2011: Peter Morales, UUA President, to speak on immigration
- B. April 30, 2011: Design charter regarding building plan
- C. April 30, 2011: Possible earlier date for debrief on Feasibility Study results
- D. May 13, 2011: Christine returns

Motion to enter executive session, Hendley moved, seconded, all approved, none opposed.

Executive session commenced at 8:09 pm and concluded at 8:26pm.

Motion to terminate the La Puerta 2010 to 2015 lease contract and offer them a revised lease contract. Kilpatrick moved, seconded, all in favor, none opposed.

Motion to amend lease agreement to read: This agreement shall serve as notice to La Puerta that the Church has decided to expand its facilities, with construction anticipated to commence in the summer of 2012. By May 31, 2012, La Puerta will vacate an area to be specified bordering the east chain link fence for the south parking lot expansion, including the large play structure owned by La Puerta ~~any playground equipment~~. *When the city approves the site plan, the Church will inform La Puerta of the plan. If the site plan has not been approved by February 28th 2012, the date of vacating will be modified so that La Puerta has at least 3 months lead time. ~~When final architectural plans are drawn, the church will provide further details regarding impact on the playground.~~ The Church will endeavor to minimize any disruption to La Puerta's ongoing programs and will provide La Puerta a copy of the construction schedule at such time one becomes available.* Knoebel moved, seconded, all approved,

- E. May 17, 2011: Board Meeting
- F. May 31, 2011: Agreed date for debrief with Barry Finkelstein on Feasibility Study results
- G. June 21, 2011: Board Meeting

none opposed.

Silva moved that Steve Phillips be approved to the Design and Construction Team, seconded, all approved, none opposed.

Motion to remove Ruth Starr as authorized signer from all church financial accounts. Kilpatrick moved, seconded, all approved. Approved signers specified below.

Goals:

Our Board

- Execute a successful building/capital campaign
- Implement policy governance
- Complete a five-year strategic plan for the Church

SIGNATURE CHANGES - BOARD MEETING – April 19, 2011

Effective immediately, the following people are authorized to sign on our First Community Bank checking account (which has changed to US Bank) and our Raymond James & Associates, Inc., account:

Robert Leland, Board President
 Geri Knoebel, Treasurer
 Angela Herrera, Assistant Minister

Effective immediately, the following people are authorized to manage the Church’s MasterCard accounts:

Geri Knoebel, Treasurer
 Robert Leland, Board President

Effective immediately, the following people are authorized to sign on our safety deposit box at First Community Bank/US Bank:

Robert Leland, Board President
 Geri Knoebel, Treasurer
 Angela Herrera, Assistant Minister

All other names listed on the signature cards should be removed and are no longer authorized to have access to the safety deposit box.

Effective immediately, the following people are authorized to sign on our Wells Fargo checking account:

Robert Leland, Board President
 Geri Knoebel, Treasurer
 Angela Herrera, Assistant Minister