

**First Unitarian Church
Board of Directors Meeting
7:00 PM in Work Room
5 July 2011**

Members Present: Rob Leland, June LeCrone, Tom Wofford, Jane Hendley, Anne Marie Silva, Alice Demi, Nancy Kilpatrick, John Kwait

Members Absent: Erika Johnson-Jimenez, Geri Knoebel, Kelly Street

Members Ex-Officio: Christine Robinson, Angela Herrera

Guests: Pamela Beverage

Major Discussion Points	Motions / Action Items
<p>6:30 pm Chalice lighting: Leland</p> <p>I. Consent agenda</p> <ul style="list-style-type: none"> A. Signature authority changes motion B. June Board meeting minutes C. July Building Project Town Hall Meeting notes <p>II. New business</p> <ul style="list-style-type: none"> A. Mid-Year Board Check-in Pamela Beverage led the discussion. Discussion focused on three questions: 1. Something going well at the board and its activities; 2 What needs to happen so you get more of that; and 3 something you need or want others to hear or understand. We also assessed the overall functioning of the board on a 1-10 scale. B. Debrief on July 3 Building Project Town Hall Meeting Kilpatrick reported that the 2 town hall meetings went well and they accomplished what they needed to. There was a very positive response. Robinson reported 230 people attended the two services.. Kilpatrick stated the next step is to work on the elevations for the building. C. Policy Governance Leland and Kwait discussed need to have policy governance to determine who makes decisions such as those related to LEED certification and the movement and placement of the mural in the new sanctuary. Who decides when there is a difference in values? If we delegate decisions to the DCT we can't then change our minds and 	<p>Motion to remove signature authority changes and June Board meeting minutes from consent agenda. Motion approved.</p> <p>Motion to accept the consent agenda. Motion approved.</p> <p>June Board minutes approval deferred until attachments are included..</p> <p>Kwait assigned to take the leadership in developing a Mural taskforce.</p> <p>Knoebel assigned to take the leadership in developing a LEED taskforce.</p>

ask them to change the plans. DCT is charged with matching the plan to the money available.. Should the Board have the final decision making power? Should the board delegate as much as possible or reserve authority. Robinson noted that we need to match authority and responsibility is to delegate as much as possible

D. Report on Board plan for remainder of cycle

Deferred to later date.

E. Budget Priorities introduction

Robinson discussed the steps in budget setting. Board delegates budget preparation to the staff. what are the instructions the board wants to give? Do you want a balanced budget? Pay on reserves? Pay our fair share? Progress toward fair compensation guidelines for staff? What will you delegate to the finance committee?

Discuss budget at July 19 meeting.

F. Setting date for next year's

Robinson reported that Stephanie Johanssen will lead the board retreat in 2012 .

Board retreat will be held Friday February 3 through Saturday February 4, 2012.

III. Future agenda items

- Policy Governance approach and content
 - Finance
 - By-Laws
 - Capturing the Board's operational model
- Strategic Plan approach and content
- Committee reports and interaction
- Next year's budget
- Bylaw change for 2012 annual meeting
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IV. Important dates

- A. July 19, 2011: Board Meeting
- B. August 16, 2011 Board Meeting**
- C. Aug. 28, 2011: Major Donor reception**
- D. September 18, 2011 Combined capital campaign opening ceremony**
- E. September 20, 2011: Board Meeting**
- F. February 2-3, 2012 Board retreat**

NB: Bold type indicates non-recurring meetings at which maximal Board participation is requested.

Respectfully submitted, Alice Demi