

**First Unitarian Church  
Board of Directors Meeting  
6:30 PM to 8:30 PM in the Social Hall  
19 July 2011**

**Members Present:** Rob Leland, Jane Hendley, Anne Marie Silva, Alice Demi, Nancy Kilpatrick, Erika Johnson-Jimenez, Geri Knoebel

**Members Absent:** Kelly Street, John Kwait, Tom Wofford, June LeCrone

**Members Ex-Officio:** Christine Robinson

**Others Present:** Angela Herrera

**Scribe:** Jay Green

Major Discussion Points	Motions / Action Items
<p>6:30 pm Chalice lighting: Johnson-Jimenez. Presented an inspirational quote and a personal statement regarding the need to focus on being in the moment, rather than feeling rushed.</p> <p><b>I. Consent agenda</b></p> <ul style="list-style-type: none"> <li>• Consent agenda renamed Administrative Agenda</li> <li>A. Signature authority changes motion</li> <li>B. June Board meeting minutes</li> <li>C. July 5<sup>th</sup> Board meeting minutes</li> <li>D. Treasurer Report (added)</li> <li>E. Core Staff Report (added)</li> </ul>	<p><b>Motion from Demi to adopt corrected agenda (name change, addition of D: Treasurer Report, addition of E: Core Staff Report). Second by Knoebel. Passed unanimously. (See attachment agenda_jul19_2011_v3.)</b></p> <p><b>Motion from Hendley to adopt signature authority changes. Second by Silva. Passed unanimously</b></p> <p><b>Motion from Kilpatrick to adopt the June board meeting minutes. Second by Knoebel. Passed unanimously.</b></p> <p><b>Suggestion of a date change on the July 5 meeting minutes by Knoebel. Date of Major Donor reception has been moved from 8/28 to 8/21. Consensus decision to strike through the old date and insert note about new one.</b></p> <p><b>Knoebel presented the Income and Expense Statement for year to date, along with an explanations page from Kathy Keller, Finance Manager. (See attachments ItemID_I&amp;E_071911 &amp; ItemID2_explanation of I&amp;E_071911.)</b></p>



D. Branch Congregation Report

**Passed unanimously, with Knoebel to address with the Finance Committee.**

**Discussion of Budget Priorities item included COLA for staff not getting other raises; Fair Compensation; Fair Share for UUA and MDD (currently we are \$22000 below where we should be - \$16000 and -\$6000 respectively); no discretionary increases in expenditures; line items for some outreach programs; and promotion to Associate Minister for Herrera. Decision on Budget Priorities was deferred to next month pending Board review and completion of priorities worksheet. Demi, Hendley, and Knoebel are to staff a task force to review Fair Compensation for the Sr. Minister, then collaborate with Robinson, who will complete review of Fair Compensation for the rest of the staff. Motion by Demi; second by Silva. Passed unanimously.**

**Motion by Demi to invite representation from Social Justice Committee to the next Board meeting. Second by Knoebel. Passed unanimously. Herrera to communicate with Social Justice.**

**Silva announced that new rental space had been approved for the UU East Mountain congregation. The Unity Center will alter their service schedule and will share their space with UU East Side. Silva reports great cooperation with the Unity Center and that UU East Mountain will move in mid-August.**

E. Report on Board Plan for remainder of cycle

### III. Future agenda items

- Policy Governance approach and content
  - Finance
  - By-Laws
  - Capturing the Board's operational model
- Strategic Plan approach and content
- Committee reports and interaction
- Next year's budget
- Bylaw change for 2012 annual meeting
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### IV. Important dates

- A. August 16, 2011 Board Meeting
- B. September 20, 2011: Board Meeting
- C. **Aug. 21, 2011, 5pm: Major Donor reception**  
George and Gwen's home, 4908 Cresta del Sur Ct. NE Albuquerque, 87111
- A. **September 18, 2011: Combined Capital Campaign opening ceremony** (At Church and prior to first service and between 2<sup>nd</sup> and 3<sup>rd</sup> services)

**NB: Bold type indicates non-recurring meetings at which maximal Board participation is requested.**

Submitted by: Jay Green

Leland presented a "road map" for major board items. Presented were items of note through the month of January.

Item of note – Major Donor Reception will be on Aug 21, 2011 (change from Aug 28) at 5:00 PM.